

**MINUTES OF THE OPEN SPACES AND PLAY PARKS COMMITTEE MEETING**

**HELD IN COLBURN VILLAGE HALL ON MONDAY 13<sup>th</sup> MAY 2024**  
**AT 5.30 PM**

Present:

**Chair:** Cllr Miles Burnham

**Councillors:** Cllr Andrea Crowe, Cllr Akuila Tutora

**Deputy Clerk** Angie Pickersgill

**In Attendance** Barry Robertson, Groundsman

1. **APOLOGIES RECEIVED** Cllr Michelle Dunning, Cllr Angie Dale & Cllr Wayne Garbutt.
2. **“DECLARATIONS OF INTERESTS”** – None

**FINANCES**

3. The committee were informed by the Deputy Clerk that the Open Spaces budget is for maintaining areas that we own and not for purchasing further planting, that would be a Section 137 cost. If any projects are suggested, a plan will be needed and a grant required for the project. The sponsorships for the blue tubs covers the cost of the planting for the year. The groundsman has informed the office that some Tree surgery will be necessary towards the end of the year in the Sidings Woods following the wet winter. This will be an additional financial cost.

**4. GROUNDSMAN REPORT**

**Jobs Done**

Litter picked all parks. All litter bins emptied. Litter picked Colburn Sidings woods and cleared paths in the woods. Checked the 3 bins on the A1636, emptied bin at White Shops. Cleared woods on A6136 checked areas were clear of litter and tidy Piper Hill, Bridge Close, Albermarle, A6136, Chestnut Avenue & Colburn Village

**Other jobs completed**

- Was sign moved to other location not working office informed.
- Play Park inspections completed and inspection sheets emailed to the office.
- Wild flower area measured for Rachel from Bug Life.
- Sorted removal of pallets from the woods, which were left by contractors.
- Strimmed Colburn Lane before machine cutting – both sides from top to bottom.

The Deputy Clerk informed the committee that she had spoken to Mark at NYC and he was going to speak to the Street lighting team to look at the pole where the VAS sign is situated as it works at the other site. At the current site there seems to be no power at the pole.

20/5/24  
M. Dunning

#### **5. RAISED BEDS AT BROADWAY**

Cllr Crowe weeded and tidied the raised beds on Sat 18<sup>th</sup> and after the Litter pick had finished, Cllrs Dunning and Tutora gave their support. All major work on the beds will need to wait until the back end of the year now. Cllr Crowe is willing to go up on an evening in the light nights to keep the area tidy if others are willing to help as well, but will not be attending on a Saturday.

#### **6. LITTER PICK DATES**

The litter picks will be on the 18<sup>th</sup> May, 8<sup>th</sup> June & 15<sup>th</sup> June, 6<sup>th</sup> & 20<sup>th</sup> July meeting at the Village Hall. All will be advertised on the Colburn Clean-up Crew FB page and Town Council FB page as normal.

#### **7. BIODIVERSITY POLICY & ACTION PLAN**

It is a live document and can be changed or added to at any time. The Plan will be reviewed annually in January.

#### **8. GARDENING COMPETITION DATE**

The gardening competition will be advertised on our social media pages and on our website. The forms will be available this week at various places around the area and online. Office is trying to contact the Secretary of the Allotments as we will need to gain access to them for judging next month.

Cllr Crowe left the meeting at 6 pm.

#### **9. COLBURN DRIVE GREEN**

The signs are now up on the Green and hopefully this will deter any damage to the grass by vehicles. It has been decided that no further action is to be taken and to leave the grassed area as it is currently. The financial cost to the council would be too great and it may still be driven over.

#### **10. REPLACEMENT DEFIBRILLATOR CABINET**

The cabinet has arrived, the electrician will be installing it hopefully this week.

Meeting closed at 6.10 pm      Date of next meeting Monday 10<sup>th</sup> June 2024

20/5/24  
DUNNING